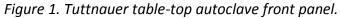


## EMERGENCY PROCEDURES

If no one is available and the machine is not acting as expected, the user should do the following:

• Press the STOP button from the front panel (Figure 1).





- Turn off the autoclave by switching the green power switch to off.
- Send an email through the CORES by selecting **PROBLEM REPORT** and entering the necessary details of the issue in the **COMMENTS** section.

Do not leave the machine running in an abnormal state. If the machine cannot be placed in an idle state, immediately contact:

Primary Staff Contact:Dr. Huiyuan Li<br/>(304) 293-0747Secondary Staff Contact:Dr. Marcela Redigolo<br/>(304) 293-9973

Office: 381 CRL huiyuan.li@mail.wvu.edu Office: ESB G75D marcela.redigolo@mail.wvu.edu

If it becomes necessary to leave the instrument then the user should leave a large, legible note on the **Autoclave** stating the tool is **DOWN**.

If a dangerous situation is evident (smoke, fire, sparks, etc), the user should turn off the system or unplug the tool ONLY if it is safe to do so. The user should notify all other BNRF persons within the BNRF to evacuate and leave the BNRF immediately. The user should then contact proper emergency personnel from a safe distance. The contact numbers can also be found posted outside of the lab.